



RESOURCE LIBRARY - STEWARDING
Cleaning Garbage Room 清洁垃圾房

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PAGE 1 OF 1

Standard:

The garbage room must be cleaned every day.

标准:

垃圾房必须每天清洁。

Procedures:

1. Garbage Room

- After the garbage has been cleared into the compactor, the garbage room should be cleared of all remaining items and swept.
- Place a "Caution" sign at the access to the garbage room.
- Check drains system and keeps on working.
- Using the high-pressure hose, clean the garbage room using chemicals to remove any grease or food particles. Be careful not to spray water onto electrical outlets, equipment or paper items.
- Sweep all excess water from the garbage room.
- Mop the floor and walls with a sanitising solution.
- Return all items to the garbage room that belongs there.
- Allow floor to dry before removing the "Caution" signs.

2. Compactor Room

- Once compactor has been removed, sweep the room, placing any larger garbage into a bin.
- Check drains system and keeps on working.
- Using high-pressure hose, with hot water to clean the compactor room.
- Sweep any excess water from the room.
- Mop the floor and walls with a sanitising solution.

-End-

程序:

1. 垃圾房

- 当垃圾被清除到打包房后清理整个垃圾房。
- 放置警示牌。
- 检查排水系统，保持畅通。
- 用高压水枪配合清洁剂清洁垃圾房里的污物和油脂，不要用高压水枪冲洗电器设备和纸质品。
- 清除积水。
- 用消毒剂拖地并擦墙。
- 将属于垃圾房的物品放回原处。
- 待地面干后移走警示牌。

2. 打包房

- 当打包好的垃圾被清运走后打扫整个房间，将较大的垃圾放入垃圾桶。
- 检查排水系统，保持畅通。
- 用高压水枪配合清洁剂冲洗整个房间。
- 清除积水。
- 用消毒剂拖地和擦墙。

-完-